The first aid charity for Wales



St John Ambulance Cymru

Chair of St John Council

Volunteer Role

Role Purpose:	The role involves leading the Council to enhance the presence, visibility and services of St John Ambulance Cymru within the County, representing the Order of St John and ensuring compliance with the Rules for St John Councils, in conjunction with our Statutes and Regulations. It requires continuous review and improvement of the Council's composition and functionality, with a focus on local fundraising for key projects. Additionally, the role involves ensuring that Council members and the Priory support all activities, including those related to the St John Jerusalem Eye Hospital.
Potential time commitment:	Minimum 16 hours per month
Location:	1 of 7 counties
Responsible to:	Registrar
This role involves:	• To oversee the production of the County's Business Plan which sets out the Council's priorities for investment and developments which reflects the SJAC Strategy. • To ensure that the Council meets the objects and responsibilities as set out in the Rules for St John Councils in Wales in order to ensure compliance with the requirements of the Charities Act 2011. • To encourage the optimum use of all available resources within the County. • To develop an effective working relationship, and maintain a productive and consistent dialogue with, the President and County Commissioner, as well as NHQ staff and Trustees. • To take a lead role in County events on fundraising issues. • To ensure the Council fulfils its fundraising responsibilities, in consultation with the Chief Executive at NHQ, so that initiatives are consistent with the overall strategic direction and priorities across Wales and to ensure avoidance of any potential conflicts with national and local sources of finance for St John's activities. To oversee the fair allocation by the Council of any funds raised locally. • Take appropriate measures, including the appointment of designated officers, to promote good publicity in attracting new members and raise the profile of St John in the Council area. To oversee the establishment of a number of events and competitions which are aimed at improving standards and to celebrate excellence. • To maintain constructive liaison with key opinion-formers within the County. To facilitate contacts and engage with a range of external bodies to further the charitable work of the organisation. • To promote St John Ambulance Cymru in an ambassadorial capacity and help to secure recognition of its achievements. • To lead the Council in reviewing its key policies and the spread of good practice. • To draw up and maintain standing orders to regulate the conduct of the Council's affairs. • To attend Committees and key strategic meetings as required. • In liaison with the County Commissioner, to appoint members of the Council after consultation with the President and the Prior, ensuring that they represent as wide a cross-section of the community as possible. • In conjunction with the President, conduct annual performance appraisals of the members of the Council. Where their performance appraisal proves unsatisfactory, to terminate the appointment of Council members. Where a member has not attended a meeting for twelve months, to serve notice to show just cause why their appointment should not be revoked.

	• To develop an effective working relationship with the other members of the Council. To encourage members to maintain an active interest in all the workings of St John, in particular the Divisions within their area. To ensure that the Councils conduct a regular rota of visits organised by the County Commissioner to Divisions within the County. • To assist the Chief Executive in the appointment of the County Commissioner and Deputy County Commissioner. To support and advise the County Commissioner in their work to improve and develop local services. • To consult with the County Commissioner regarding the submissions for Honours and Awards within the County. • To ensure the provision of grants and support for membership in their County to attend national and international events or activities. • To be aware of relevant activities and developments in the County, and liaise with neighbouring Councils and promote cross border co-operation
Training and Support:	Leadership training will be provided Support will be provided by: Registrar
What you will get from this role:	• Have an input to create a positive change in how we raise the profile of the Priory for Wales • Direct and support effective fundraising for the Priory for Wales • Meet and collaborate with a wide variety of people and professionals from various backgrounds across Wales • Lead and motivate a team of volunteers, ensuring they have the resources and skills to succeed • Be part of an inclusive and diverse organisations

What you will need for the role		**Required**		**Required**	**Desirable**
All volunteer leaders require:	A valid Group B Safeguarding qualification and an accepted valid DBS certificate	✓	Experience of managing teams and resources in a manner consistent with a culture of accountability, professionalism and excellence in service delivery	✓	
	Understanding of and commitment to our organisational vision, mission and purpose	✓	Understanding of the role of the volunteer and the opportunities and challenges this can create	✓	
	Clear understanding of and commitment to our people, safety, operations and clinical policies / practices	✓	Ability to professionally represent the organisation at local and national engagements	✓	
	Absolute commitment to role modelling our values at all times and helping others to do the same	✓	Excellent interpersonal skills and the ability to communicate and influence others at all levels	✓	
	Willingness and ability to devote the time and effort required to fulfil the role to a high standard	✓			
In addition, this role requires	Proven experience from the wider community and key public sector, private sector and partner organisations.	✓	The ability to cultivate good relations with various bodies in the community, as well as other third sector organisations.	✓	
	Current or previous experience in a senior employment role and/or a person of standing in the community.	✓	An appreciation of the objects and work of the Order of St John and a commitment to improving and growing the organisation within the County.		✓
	Aptitude for strategic thinking	✓	Confidence in public speaking		✓
	Extensive knowledge of local people and affairs in the County	✓	Experience in meeting management		✓
	Wide-reaching network of key contacts within their county	✓	Educated to degree level or appropriate professional qualification		✓

	The ability to recruit the support from the business, professional and public sectors.	✓			

St John Ambulance Cymru Values: We ask that all St John People uphold and model our Values	We value **Compassion -** we are caring, unselfish and supportive We value **Quality -** we are reliably delivering the highest standards We value **Inclusion -** we are respectful, we welcome diversity and work locally, nationally and internationally We value **Integrity -** we are open, honest and trustworthy
Health, Safety and Welfare and Safeguarding:	Adhere to the health and safety policies, procedures, and regulations of St John Ambulance Cymru, along with relevant statutory requirements. Prioritise the health, safety, and well-being of both St John Ambulance Cymru members and the public they interact with. Additionally, uphold St John Ambulance Cymru's safeguarding duties and responsibilities by ensuring complete compliance with all safeguarding training, policies, and procedures. This role requires a minimum valid Group B Safeguarding qualification and an accepted valid DBS certificate.

*** In line with 'Strategy 2025/30 - People, Experience & Culture' this role will be a non-ranked uniform role.**

*** * This appointment will be for an initial three-year term, with the possibility of extension for an additional three years to a potential maximum of six years.**